

**TO ALL STAFF AND GOVERNORS OF QECC INCLUDING COMMUNITY AND BOARDING STAFF**

In response to OFSTED and Audit recommendations a Register of Staff and Governors' Pecuniary Interests was established approximately 2 years ago and must now be updated.

If you have an interest in an organisation, e.g. local building company, cleaning company, grounds maintenance, computer supplier or retailing organisation, will you please declare it on the pro-forma below.

Having declared your interest as a Governor, or as a member of staff, you must not become involved in any decision-making process, which 'purchases' goods or services from that interest.

It is extremely important that a completed return is received from every member of staff and QECC Governor, even if you have no interest to declare.

Many thanks for your assistance.

**Ann Fursdon  
Finance Officer**

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**DECLARATION OF PECUNIARY INTERESTS**

I declare that I have/do not have any Pecuniary Interests in a business or retailing organisation which provides goods or services to Queen Elizabeth's Community College.

Signed: ..... Print Name: .....

Date: .....

Name of organisation in which I declare an interest:

Name: .....

Address: .....

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Tel No: .....

(please return to: **Upper School Personnel (Staff)** Clerk to Governors (Governors))